

## INDEPENDENT PRODUCTION POLICY & APPLICATION

- **Purpose of the Independent Production Policy**
  - The purpose of this policy is to assure fair distribution of departmental resources among theatre students who wish to create theatre projects that are not part of the main stage production program of the Department of Theatre, Dance & Film. In addition, this policy is designed to ensure that conflicts in the use of facilities are avoided, and that all independent productions operate within the boundaries of the academic calendar.
  
- **Definition of an Independent Production**
  - Independent productions consist of all fully staged student directed plays produced at Providence College, or by Providence College students at other locations, that are not part of the TDF main stage season, but which require support of the department in the form of performance or rehearsal space, prop, costume and scenery loans, professional staff assistance, or funding.
    - Independent Productions include but are not limited to:
      - Independent study directing projects done for academic credit
      - Non-credit directing projects.
      - Productions staged in collaboration with college organizations or other academic departments.
  
- **Proposal for Independent Productions**
  - Any student directed production that will require departmental support in the form of performance or rehearsal space, prop, costume and scenery loans, professional staff assistance or funding must present a written project proposal to the TDF faculty in the academic year prior to the year in which the play will be produced. (In special circumstances applications may be accepted in the fall semester for a production to be staged in the spring.) Proposals should be submitted to the Managing Director of the Department of Theatre, Dance & Film.
    - Proposals should consist of:
      - Thorough and thoughtful replies to all questions on the Independent Production application form.
      - Resumes of student director and student designers (if known) who will be involved in the project.
      - A copy of the script of the play to be produced.

- **Faculty Review and Response**
  - All members of the TDF faculty will review proposals.
  - To be approved, a proposal must earn the support of a majority of the TDF faculty in a vote to be conducted at a regularly scheduled faculty meeting.
  - The student project leader or director will be informed of the status of the proposal no later than one week after the proposal has been reviewed and a determination made by members of the TDF faculty.
  - Approved projects will be:
    - Assigned a faculty advisor or liaison if one has not already been identified.
    - Provided with specific information concerning the use of rehearsal and performance facilities for the project.
    - Provided with information concerning the availability of existing department resources for use on the project, and the procedures and timetables for their acquisition and return.
    - Provided with specific information related to departmental funding for the project.

## **INDEPENDENT PRODUCTION APPLICATION FORM**

1. Name of Play and Playwright:
  
2. Number of male roles:                      Number of female roles:
  
3. Justification: Why do you consider yourself ready to direct/produce this project?
  
4. Why did you select this particular play?

5. Vision statement: What is the conceptual approach you plan for the production of this play? What is your idea for this production?
  
6. What specific ideas do you have for realizing the visual/physical elements of the production?
  
7. Identify the key persons who have made a commitment to be involved in the project:
  - i. Director:
  - ii. Scenic designer:
  - iii. Costume Designer:
  - iv. Lighting Designer:
  - v. Sound Designer
  - vi. Faculty Advisor:
  - vii. Other key production staff:
  
8. How many crew persons do you estimate will be required to produce this play?